

SECTION I – Introduction

The Faculty, Staff and students of Trinity Health System School of Nursing wish to welcome you, the newest member of our Organization.

The STUDENT HANDBOOK serves as the OFFICIAL GUIDE for the School community. An understanding of academic and non-academic regulations facilitates harmonious interpersonal interaction and identifies guidelines which help establish an educational environment which supports the individual learner.

We are pleased you are here and hope you will enthusiastically share with us the great challenge of nursing. We look forward to your contribution in helping to maintain and perpetuate the proud heritage of excellence which is the foundation of our School.

Any suggestions you may have for improving or strengthening our School should be channeled to the School Dean via your faculty/student committees.

All students are required to sign an agreement acknowledging access to the School Catalog and Student Handbook at www.trinityson.com and accepting responsibility for the knowledge of the policies and information contained within these resources.

All new or revised policies are communicated formally in writing or electronically to each student as an addendum to this Handbook. Postings on student bulletin boards and verbal presentations are informal means of dissemination of information.

Nondiscrimination Policy

The School of Nursing strives to maintain an environment in which all are treated with courtesy, respect, and dignity. The School of Nursing does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, ancestry, or disability in the admission of students, employment of individuals, or in activities conducted by the School in accordance with Title IX of the 1972 Education Amendments, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975. The School will not tolerate conduct by any person, which constitutes sexual harassment, including sexual violence of any student/employee. The following person has been designated to handle inquiries regarding non-discrimination policies:

Melissa Hassan MSN, RN, Dean of Trinity School of Nursing
380 Summit Avenue
Steubenville, Ohio 43952
740-283-7273
melissa.hassan@commonspirit.org

In accordance with the Americans with Disabilities Act (1990), Trinity Health System School of Nursing will provide reasonable accommodations for qualified students with disabilities. All applicants to the School must be able to complete the Essential Functions

and Abilities of a Nursing Student with or without reasonable accommodations. For a more detailed description of this Act/Policy on Students with Disabilities, contact the Office of Admissions and Financial Aid.

Inquiries concerning Title IX may be referred to Donna Dubetz MSN, RN, CNE Instructor, Trinity School of Nursing, Office 819, 380 Summit Avenue, Steubenville, Ohio 43952, 740-283-7219, or donna.dubetz@commonspirit.org or to the:

Office of Civil Rights
U.S. Department of Education
1350 Euclid Avenue Suite 325
Cleveland, Ohio 44115
Telephone: (216) 522-4970 FAX: (216) 522-2573
Email: OCR.Cleveland@ed.gov

Philosophy

The philosophy of the Trinity Health System School of Nursing is reflective of faculty beliefs and is in accord with the mission of the Trinity Health System. The School of Nursing fulfills its responsibility to society by preparing a professional nurse who practices safely and ethically within the hospital or other health care settings.

Nursing, as an applied art and science, is based on a specialized body of knowledge including the natural and behavioral sciences. As a dynamic, multi-dimensional health profession, nursing utilizes judgment and skill in providing service to individuals, families, and society. The practice of nursing is guided by current legal, ethical, and professional standards.

The goal of nursing is to assist **individuals and families** in achieving their optimum level of health. Nursing utilizes the **principles of natural and behavioral sciences** as a foundation for practice. Effective **communication** and application of the **nursing process** are utilized to provide comprehensive nursing care. To enhance delivery of care, nursing **adapts health teaching** to meet the needs of individuals and families, **collaborates with members of the health team, fosters support systems, promotes community resources, and maintains current legal and ethical standards** in all aspects of nursing care.

The **individual** is a unique, complex being comprised of biological, psychological, spiritual, and social entities, whose relationship with the environment is continuous and interactive. The individual's **environment** is comprised of internal and external components. The internal environment includes the interacting biological, spiritual, and psychological entities. The external environment consists of society as it interacts with the individual's social entities. **Society** is comprised of individuals, families, and communities sharing common goals. Society possesses structure, values, and beliefs which influence individual behavior. Society adapts as knowledge, resources, and technology change.

Health is a dynamic state of optimal wellness, influenced by the individual's environment. Health exists in the presence and absence of illness. Each individual has the

potential to achieve an optimal level of health and the right to make decisions about health care.

Education is a lifelong, dynamic, participative process through which the learner's potential is actualized. Education provides a means by which individuals expand knowledge and accomplish goals. The educational process prepares the learner to assume increasing responsibility and self-direction for continued personal and professional growth.

Learning is the process of acquiring knowledge and skills, is evidenced by changes in behavior, and progresses from simple to complex. Learning occurs best in an open, stimulating environment where the learner and the educator are mutually responsible for the learning process.

The School fulfills its responsibility to the student by providing an educational environment that facilitates the learning process. The faculty guides the learning process and provides an environment that encourages critical thinking and systematic inquiry. The student assumes responsibility for active participation in the learning process.

The faculty is responsible for planning, directing, and evaluating the student's learning experiences according to the mission/vision/core values and quality principles/objectives of the program. The administration, faculty, and staff endeavor to provide competent role models and student services to meet the needs of the student.

Mission Statement

The purpose of Trinity Health System School of Nursing is to prepare a beginning professional nurse. The program assists individuals to achieve curriculum outcomes and demonstrate professional competencies necessary to practice in a variety of health care settings and incorporates the core values of Trinity Health System.

Vision

To assist students to achieve educational outcomes which prepare them to meet the holistic health care needs of individuals, families, and communities throughout the life span.

Values

Compassion

- Care with listening, empathy and love.
- Accompany and comfort those in need of healing.

Inclusion

- Celebrate each person's gifts and voice.
- Respect the dignity of all.

Integrity

- Inspire trust through honesty.
- Demonstrate courage in the face of inequity.

Excellence

- Serve with fullest passion, creativity and stewardship.
- Exceed expectations of others and ourselves.

Collaboration

- Commit to the power of working together.
- Build and nurture meaningful relationships.