

Addendum # 11 Title Admission Policy

Trinity Health System School of Nursing

2025-2026 Catalog

Original Catalog Published: October 2025

Addendum Approved by J. Duska Date: 9/10/2026

Addendum Published Date: 9/14/2026

Catalog Addendum Purpose:

Clarify Admission policy

Catalog Addendum Effective Date:

Immediately

Catalog Addendum: (List the detailed changes to the catalog, i.e. updated curriculum grid, updated tuition or fee, updated policy, etc)

See attached policy

The above information replaces, supplements, or updates the corresponding section(s) of the 2025-2026 Catalog on page(s) (list the page number(s) to which the addendum specifically applies)

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TRINITY HEALTH SYSTEM SCHOOL OF NURSING
ADMISSION POLICIES

PRE-ADMISSION EDUCATIONAL REQUIREMENTS:

1. Graduation from U.S. High School or General Equivalency Diploma (GED) Certificate, or equivalent.

Trinity School of Nursing will consider the following appropriate documentation of U.S. high school graduation or equivalency:

- Official U.S. high school transcript
- Official GED Certificate or transcript sent directly from the Department of Education of the state in which the test was taken
- Academic transcript verifying completion of homeschooling at the secondary level as defined by state law
- Academic transcript verifying completion of secondary school education in a homeschool setting which qualifies for an exemption from compulsory attendance requirements under state law, if state law does not require a homeschooled student to receive a credential for their education
- An academic transcript verifying an Associate's degree
- An academic transcript verifying the successful completion of at least 60 semester or trimester credit hours or at least 72 quarter credit hours that does not result in the awarding of an associate's degree, but that is acceptable for full credit toward a bachelor's degree at any institution

2. GPA Requirement –All accepted applicants must meet the GPA (grade point average) requirement in **one** of the following ways:

- Cumulative GPA (high school or college, whichever was most recent) of 2.75 or above (at the time of acceptance) **OR**
- Successful completion of college level Anatomy / Physiology or Microbiology with a B or above

3. Preadmission Course Requirement – All accepted applicants must achieve:

- Algebra I in high school (1 credit) with a C or above (or college course equivalent)
- Chemistry I in high school (1 credit) with a C or above (or college course equivalent)

4. TEAS Test – All accepted applicants (except those with a bachelor's degree or LPN license) must meet the required score on the TEAS test

- Minimum score - 58%

5. ACT/SAT Recommended – For applicants that graduated from high school within the past 2 years

- An American College Test (ACT) score with a composite score of 21 or above **OR**
- A Scholastic Aptitude Test (SAT) score with a combined score 1070 or above (EBRW + Math)

One of the goals of the School of Nursing is to be transparent and to equip interested applicants with information to make informed decisions regarding their educational choices. We want to set students up for success. Although students can enter the program directly from high school, due to the intensity of this very demanding program, the average high school student would benefit from taking some college classes prior to entrance. This would provide the opportunity to refine study skills and test taking abilities, acclimate to the college environment, and transfer credit for at least some of the college courses that are part of our curriculum.

APPLICATION PROCESS:

Students are encouraged to complete the application process, including taking the TEAS test, by April 1. Preference will be given to these students. The school will continue to consider, review, and accept applicants after that date, pending available space in the class.

1. Submit completed application form.
2. Submit \$25.00 application fee (refundable only in accordance with Cancellation and Settlement Policy)
3. Submit official high school transcript or, if applicable, a GED certificate.

4. Submit official transcripts from **all** post-secondary schools attended (unofficial transcripts may be accepted with official transcripts to follow).
5. Register to take the TEAS test (unless you have a bachelor's degree or LPN license).
6. After application, application fee, high school transcript, college transcripts, and TEAS test scores have been received, the admission file will be reviewed. Admission file will not be reviewed until all admission materials have been received.
7. Applicants that **BEST** meet the preadmission requirements will be offered admission to the school first. If not offered admission after the initial review of the file, the file will continue to be reviewed for admission consideration until a class has been filled.

The School of Nursing reserves the right to schedule personal interviews with eligible applicants or request references (a relative may not give a reference).

All documents become the permanent property of the School. If an applicant does not enter the program in the year for which they are applying for admission, the submitted documents will be retained for one year. After one year, the documents will be destroyed, unless the applicant requests that the file be kept for admission consideration in a subsequent year.

The School reserves the right to modify these requirements to determine eligibility as prescribed by the Faculty.

ENROLLMENT PROCEDURE:

1. Accepted applicants will receive an acceptance letter in the mail. Additional forms and guidance will be included with the acceptance letter. Admission decisions are not made until all application materials are received and evaluated (application, official high school transcript, official college transcripts (if applicable), standardized test scores (ACT, SAT, TEAS).
2. Submit signed Enrollment Agreement and \$100 Registration Fee.
3. Submit updated transcripts, if applicable.
 - If applicant was a High School senior at the time application to the School of Nursing was filed, a final official transcript must be submitted after graduation
 - If applicant attended a post-secondary school completing coursework after application to the School of Nursing was filed, official transcripts of all completed course work must be submitted
4. Submit Essential Functions and Abilities of a Nursing Student Form.
5. Submit Transfer of Credit Request – If a student would like to request transfer of credit for any previously completed course work, a Transfer of Credit Request form should be submitted as soon as possible after acceptance. The deadline for submission of this form is the first day of the semester in which the student is entering the program.
6. Final enrollment requirements:
 - Health History and Physical Exam – forms and requirements will be sent out in June
 - Immunizations – forms and requirements will be sent out in June
 - Background Screening – Fingerprinting and FBI/BCI background checks are required. A satisfactory background check is required for entrance into the program. If a student has an unsatisfactory background check, they will not be permitted to enter the program. Students will receive more information regarding the background check with the acceptance letter.
 - Urine Drug Screen – Negative urine drug screen is required for entrance into the program. If a student has a positive drug screen, they will not be permitted to enter the program (see Pre-Admission Drug Screening Policy). Drug screen must be completed at Trinity WorkCare. Additional information regarding the urine drug screen will be sent out in June.
 - Current CPR Certification - BLS (Basic Life Support - American Heart Association)

Computer/internet/printing capabilities are required to achieve the End of Program Student Learning Outcomes of the program.

Please Note: Chromebooks are not compatible with our online services.